

MEC Health Fair Event Volunteer

TITLE: Minority Ethnic Communities –(MEC) Health Fair 2019 (One Day Event)

OBJECTIVE: Assist with the effective organisation, running and evaluation of the annual MEC Health Fair.

Aims of the MEC Health Fair is to provide accessible health & wellbeing information and health checks to members of Cardiff's ethnically diverse population.

Objectives of MEC Health Fair:

- Enable members of Cardiff's diverse minority ethnic communities to have access to appropriate information with regard to their health & wellbeing
- Provide an opportunity for the voluntary, statutory (& public) health sector to promote initiatives and services to the events' target communities
- Provide opportunities for individuals to be tested for conditions that disproportionately affect the events' target communities

QUALIFICATIONS

The ideal candidate will be enthusiastic, responsible, helpful, friendly and able to communicate well with others. Fluency in a community language would be an advantage.

RESPONSIBILITIES

There will be many different roles for volunteers and based on their interest, we will try and fit the role to the individual. The following list outlines some of the responsibilities each volunteer can opt for.

- Assist stall holders before and during the event
- Manning Registration desk
- Meet and greet visitors and signposting them to appropriate stalls/areas
- Direct visitors to workshops, presentations and taster sessions during the event
- Guiding visitors to health checks inside and outside County Hall
- If possible, help those with language difficulties by translating and interpreting
- Distribute evaluation questionnaires and assist visitors to complete if needed
- Signposting visitors to 'Evaluation Corners'

COMMITMENT

Volunteers must be willing to attend briefing meetings before the event and to be available for the duration of the Health Fair.

TRAINING PROVIDED

All volunteers will be provided with a 2 hr and a visit to County Hall, a day before the event to discuss roles of volunteers and get familiarized with the venue.

BENEFITS

Expenses for travel will be paid, lunch provided and a reference will be given on request after the event specifying the volunteers' duties and responsibilities.

EVENT TIME, DATE AND PLACE: 9:00 a.m.until 3 :00 p.m , 14th Nov 2019, Cardiff

If interested: contact: Sujatha Thaladi on 02921 321 073 or email : info@MentorRing.org.uk