

## Volunteer Mentor

### Volunteer Mentor Role:

- Work with the mentee to identify goals, objectives and to help them work towards these
- Provide support, guidance and encouragement
- Meet with a mentee on a weekly (or agreed regular) basis as arranged
- Maintain records for monitoring and tracking purposes
- Use own initiative to identify and access relevant sources
- Participate in supervision meetings
- Maintain confidentiality in accordance with the project/scheme confidentiality policy

### PREFERRED SKILLS

Experience or interest in working with vulnerable individuals

Good communication skills

Good problem-solving skills

Experience of taking notes

### PERSON SPECIFICATION

- SELF- MOTIVATED
- GOOD INTERPERSONAL SKILLS
- CREATIVE
- OUTGOING
- FLEXIBLE